# SUJEET KUMAR JHA

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**PROFESSIONAL QUALIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **ICAI LEVEL** | **YEAR** | **PERCENTAGE** | **ATTEMPTS AND EXEMPTIONS** |
| Final (Both Groups) | Nov 2016 | 52 % (apprx.) | **1st Attempt**, (IDT Exempt) |
| IPCC (Second Group) | Nov 2013 | 62 % | **2nd Attempt**, (Accounts and IT & SM Exempt) |
| IPCC (First Group) | May2013 | 66 % (apprx.) | **1st Attempt**, (Accounts, Cost & FM and Taxation exempt) |
| CPT | June2012 | 76 % | Passed **with distinction** |

**EDUCATIONAL QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| **ACADEMIC LEVEL** | **BOARD/UNIVERSITY** | **YEAR** |
| M.COM | CCS UNIVERSITY | 2014 |
| B.COM | DELHI UNIVERSITY (SOL) | 2012 |
| SENIOR SECONDARY | CBSE | 2009 |
| SECONDARY | CBSE | 2007 |

**OTHER QUALIFICATION**

Diploma in “A level” language from **Delhi Institute of Computer Science**

**ARTICLESHIP EXPERIENCE**

# FIRM : C. P. AGRAWAL & ASSOCIATES

**TENURE : 24TH February 2014 to 23RD February 2017**

**ASSIGNMENT HANDLED DURING ARTICLESHIP PERIOD**

# EXPOSURE IN CAPITAL MARKET

* + Daily Analysis report based on market fluctuations.
  + Fundamental analysis of securities of companies.
  + Working on strategies of Futures and Options.
  + Daily MIS reporting and profit chart.
  + Accounting of Shares and Derivatives.
  + Handled Terminal for trading of shares & derivatives.

# DAY TO DAY WORK

* + Daily MIS reporting of Company.
  + Accounting and compliances work.

# ACCOUNTING

* + Accounting of all types of clients (Individual, firms, Companies & trust)
  + Accounting of Shares, commodities, MTM fluctuation etc

# SCRUTINY / APPEAL/ LEGAL PROCEEDINGS

* + Supervised Scrutiny assessment notice issued u/s 143(3) of IT Act, 1961.
  + Handled queries issued u/s 142(1) of IT Act, 1961.
  + Assessment notice issued u/s 148 of IT Act, 1961.
  + Handled case of Investigation u/s131 (1A) of IT Act, 1961.
  + Handled Appeals to CIT (form 35) (GIST).
  + Managed Rectifications u/s 154 IT Act, 1961 against 143(1).
  + Handled Service Tax Scrutiny.
  + Handled Proceeding against SBI in Banking Ombudsman
  + Handled Custom case of ITAT for confiscation of goods & penalty.
  + Handled DRT case of Company against SBI Bank for OTS against loan
  + Handled DRT case of Company against ARC Company in SARFAESI Act, 2002

# FINALIZATION

* + Finalization work i.e. Component based depreciation chart, Compliances with various laws, etc. (individual, firms, Companies & trust)
  + Tax Audit of private companies having turnover more than 100cr (Form 3CA-3CD)
  + Tax Audit of Individuals (Form 3CB-3CD)
  + Audit of Private Companies having principal business is Rental Income, trading in shares, commodities.

# RETURNS

* + TDS return of individual, firms & Private Ltd companies.
  + Service tax return individual, firms & Private Ltd companies.
  + Sales tax return
  + Registration & surrender of Service tax no.
  + Sales Tax Registration
  + GST Registration
  + All type of ITR’s (Individual, firms, Companies & trust)

**COMPUTER EXPOSURE**

* + Having good working experience on MS-Office (MS Word, MS Excel and MS PowerPoint).
  + Having good working experience on accounting software Tally 6.1, 7.2, 9 ERP.

**PERSONAL DETAILS**

Date of Birth : 16th July, 1992

Father’s Name : Mr. Nityanand Jha

Marital Status : Unmarried

Language Known : English, Hindi

**SELF DECLARATION**

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately.

DATE: SIGNATURE